

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT
Date: Thursday 22 September 2011
Time: 7.00 pm (Refreshments and networking opportunities will be available from 6:30pm.)

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer) 01225 713 597, on 01225 713 597 or email marie.gondlach@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Andrew Davis (Chairman)

Fleur de Rhé-Philippe (Vice-Chairman)

Keith Humphries

Christopher Newbury

Pip Ridout

Warminster East

Warminster Without

Warminster Broadway

Warminster Copheap and Wylve

Warminster West

Items to be considered

The following stands will be available for browsing from 6.30pm:

➤ **Leisure and Sports**

Find out more about the sporting and leisure activities available in your area. Local clubs will also be represented and be able to answer your questions.

➤ **Warminster Library**

An opportunity to find out about all the activities planned at your Library.

➤ **Heritage, Museum and Arts**

Discover all the projects happening near you!

The meeting of the Warminster Area Board will start at 7.00 pm

1. **Chairman's Welcome and Introductions**

2. **Apologies for Absence**

3. **Minutes** (*Pages 3 - 14*)

To confirm the minutes of the meeting held on 30 June 2011 (*copy attached*).

4. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements**

The Chairman will introduce the Announcements included in the agenda and invite any questions.

5.a Help to Live at Home (*Pages 15 - 16*)

5.b New Free Home Insulation Scheme is Launched (*Pages 17 - 18*)

6. **Updates from Partners** (*Pages 19 - 34*)

An opportunity for updates and information sharing from the Town and Parish Councils representatives and from other partner organisations including:

- Wiltshire Police
- Wiltshire Fire and Rescue Service
- NHS Wiltshire

- Warminster and Villages Community Partnership
- Warminster Community Area Young People's Issues Group
- The Warminster and District Chamber of Commerce

Some written updates have been received and are included in this agenda.

Warminster Voices

The recording of the Warminster Voices will be played.

7. Leisure and Sports (Pages 35 - 38)

To receive a short presentation from the Warminster Town Football Club.

Stands will have been available before the meeting promoting the activities on offer at the Warminster Sports Centre.

A summary of the Leisure service, as included in the Service Development Plan, together with the key priorities for the next four years is included in the agenda, as the Head of Service – Leisure regrets that he cannot be present at the meeting as he will be attending the Wiltshire and Swindon Sports Awards.

8. Heritage, Museum and Arts

To receive a short presentation on projects relating to Heritage, Museum and Arts followed by an opportunity to ask questions.

The Warminster and Villages Development Trust and Warminster Art Society will also update the board on its community arts project "Go Bustards".

9. Libraries

To receive a short presentation on everything that is available from the Warminster Libraries as well as county-wide projects. There will also be an opportunity to ask questions.

10. Your Local Issues (Pages 39 - 40)

To receive an update from the Community Area Manager and leaders of the groups working on existing local issues.

If you would like to raise an issue please contact the Community Area Manager whose details are available on the front page of this agenda or report the issue on the Wiltshire Council Website by using this [link](#).

11. Area Board Funding - Community Area Grants (Pages 41 - 46)

To consider any applications for funding from the Community Area Grants Scheme.

A decision has been made in 2010/2011 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce

volume of paper used. However, the application forms are available on the Wiltshire Council web site and hard copies are available on request.

11.a Warminster Town Council

A request for £4,410 towards replacing two bus shelters and a new Bus Shelter.

11.b Corsley Memorial Playing Field

A request for £1,000 towards replacing the community's cricket nets.

11.c Trowbridge Tigers Football Club

A request for £233 towards hosting a national 5 a side football competition to raise the participation of Lesbian/Gay/Bisexual/Transgender people in football.

12. Community Area Transport Group (Pages 47 - 56)

To consider and prioritise requests for highways schemes in the Warminster Community Area

13. Current Consultations (Pages 57 - 58)

Have your say on how your council works by viewing the current consultations. The information in the attached document is available on the Wiltshire Council website under: Council and Democracy / Consultations.

Consultation Strategy

Wiltshire Council has a [consultation strategy](#) which helps improve consultation process. To support the consultation strategy, Wiltshire Council has devised a number of methods to specifically target the aspects of co-ordination, information sharing and resident understanding. These methods have been put in place in order to help reach Wiltshire Council's goal of an open honest decision making processes.

Wiltshire and Swindon Intelligence Network

If you are interested in viewing research reports, results or additional information about Wiltshire, please visit the [Wiltshire and Swindon Intelligence Network](http://www.intelligencenetwork.org.uk/) (<http://www.intelligencenetwork.org.uk/>).

14. Your Area Boards - Your Ideas, Your Reactions, Your Suggestions (Pages 59 - 60)

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the

front page of the agenda.

15. **Any Urgent Items of Public Concern or Any Other Questions**

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any remaining questions from the floor.

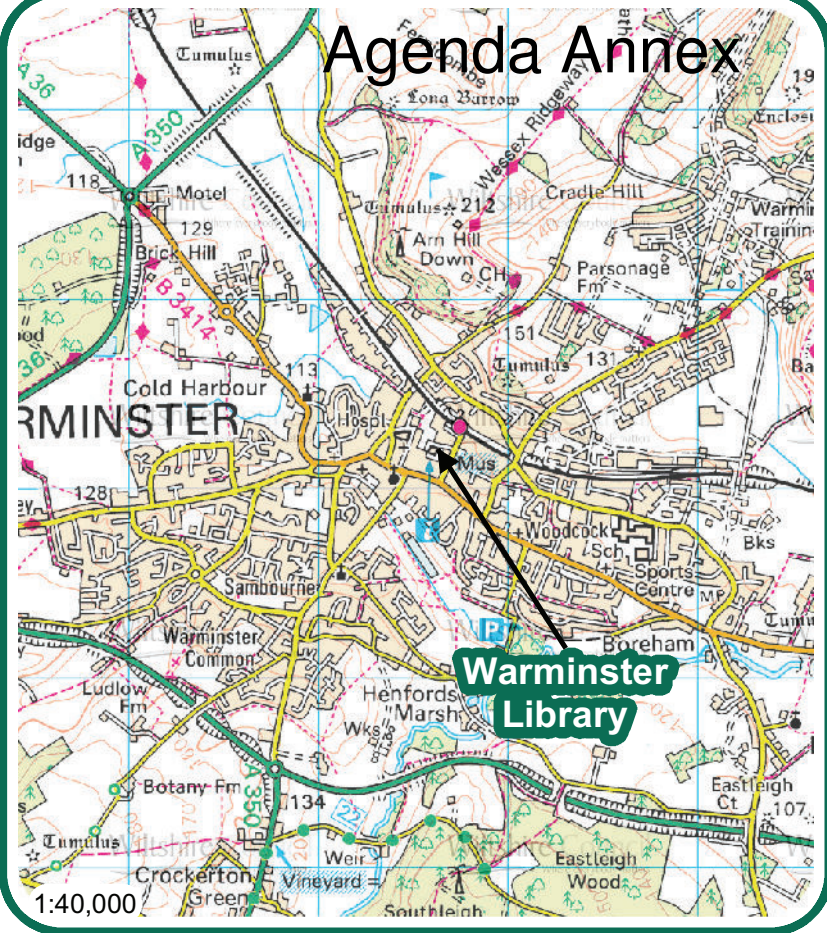
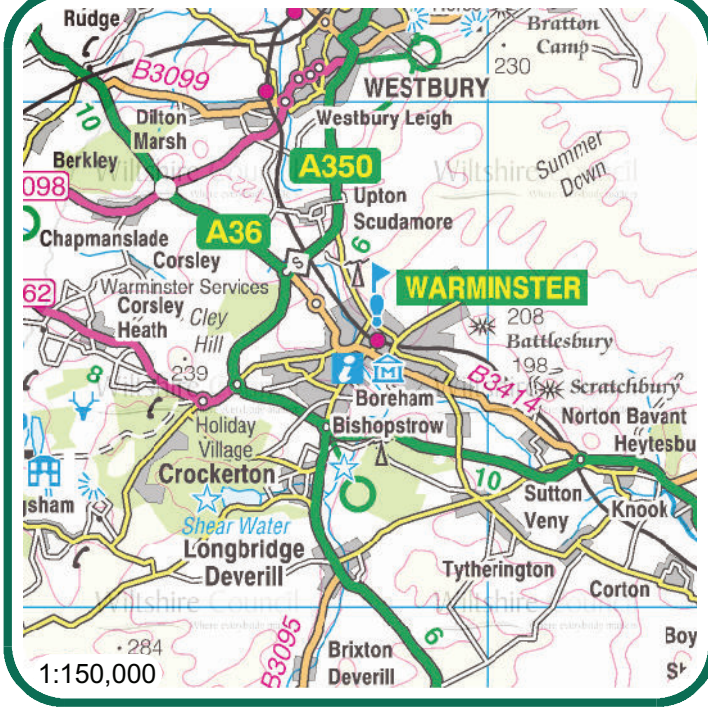
16. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:


- 10 November 2011 – Christ Church Hall
- 12 January 2012 – Codford Village Hall
- 8 March 2012 – Warminster Assembly Rooms
- 10 May 2012 – venue to be confirmed
- 5 July 2012 – venue to be confirmed
- 6 September 2012 – venue to be confirmed
- 8 November 2012 – venue to be confirmed
- 10 January 2013 – venue to be confirmed
- 7 March 2013 – venue to be confirmed

17. **Evaluation and Close**

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Warminster Library
Three Horseshoes Walk
Warminster
Wiltshire
BA12 9BT



 Wiltshire Council
 Where everybody matters



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DRAFT MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Corsley Centre, Old School, Deep Lane, Corsley, Wilts BA12 7QF
Date: 30 June 2011
Start Time: 7.00 pm
Finish Time: 9.50 pm

Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer) 01225 713 597, Tel: 01225 713 597 or (e-mail) marie.gondlach@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout, Cllr Keith Humphries,
Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe (Vice Chairman)

Cllr Linda Conley (Cabinet Portfolio Holder for Waste)

Wiltshire Council Officers

Jacqui Abbott, Warminster Community Area Manager
Barry Pirie, Service Director for Human Resources
Marie Gondlach, Democratic Services Officer
Damian Haasjes, Voluntary Sector Development Manager
Martin Litherland, Head of Waste Collection
Vicky White, Waste Project Officer
Geoff Winslow, Team Leader, Minerals & Waste Policy

Town and Parish Councillors and Representatives

Warminster Town Council – Heather Abernethie
Bishopstrow Parish Council – Sheila Thomson
Chapmanslade Parish Council -
Chitterne Parish Council – Mike Lucas, Virginia Neal and Aileen Fenlon

Partners

Wiltshire Police – Inspector Lesley Winter
Wiltshire Fire and Rescue Service – Mike Franklin

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Announcements, Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p> <p>The Chairman made the following announcements:</p>
1.a	<p><u>Street Trading</u></p> <p>The consultation period had unfortunately finished before the meeting.</p> <p>The Licensing Committee will consider the revised street trading scheme and the results of the second public consultation at a meeting in September 2011, with a view to the council adopting the council-wide street trading scheme by the end of 2011.</p>
1.b	<p><u>Wiltshire Core Strategy Consultation Document</u></p> <p>The council had published the 'Wiltshire Core Strategy – Consultation Document' (along with accompanying evidence reports) for an informal consultation which would end at 5.00pm on Monday 8 August 2011.</p> <p>A series of public exhibitions had been arranged across Wiltshire Community Areas; one on Thursday 14 July 2011 at the Warminster Library (closes at 7pm); which would provide opportunity for people to come along and discuss the proposals set out within the Wiltshire Core Strategy Consultation Document and the Proposed Submission Draft Wiltshire and Swindon Waste Site Allocations document.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Fleur de Rhé-Phillipe.</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Consultation on Waste site – agenda item 11 refers.</p>

	<p>Councillor Pip Ridout did not have a personal or prejudicial interest with regards to the Consultation on Waste Site presentation. However as Councillor Ridout lived very close to one of the identified sites (Warminster Business Park) to be discussed at the meeting, and as there was a planning history with the site, she felt that it would be more appropriate for her not to take part in the debate.</p> <p>Area Board Funding – Community Area Grants – Warminster Christmas Lights – agenda item 12b refers.</p> <p>Councillor Pip Ridout declared a personal interest as she was the Warminster Town Council representative on the Warminster Christmas Lights Committee.</p>
5.	<p><u>Update on Issues Raised and Any New Issues Arising</u></p> <p>The Community Area Manager introduced her report.</p> <p>She informed the board that the police had agreed to keep an eye on the issue of cyclists using the pavement and would advise cyclists on safety issues.</p> <p>Officers in Street Scene were looking into the issue of the overgrown footpath east of Warminster Pleasure Gardens, however the land in question bordered land owned by Wiltshire Council as well as land owned by the Wildlife Trust.</p> <p>The footpath between Upper Marsh Rd and Thames Close had been cleared by Wiltshire Council Highways. Officers were in the process of identifying the owner of the fallen fence.</p> <p>The overgrown footpath in Plants Green was a non-adopted footpath and there were no plans for Wiltshire Council to adopt it. Volunteers were being sought to clear it.</p> <p>The Wiltshire Council Highways department was looking for solutions to address the issue of the obscured junction between Grovelands and Victoria Road.</p> <p>A meeting had been organised in late July between the Town Council and the Highways Agency to discuss the issue of the appearance of some of the roundabouts entering Warminster.</p> <p>The Community Area Manager agreed to find out more about the footpath at Broadways and to report at a later meeting.</p> <p>ACTION: Jacqui Abbott.</p>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p>

	<p>Lindsey Winter, Area Inspector for Warminster, Westbury, Tisbury and Mere explained that some rural parts of the Warminster Area Board were having problems; cross-border work was being carried out with Frome to address these issues.</p> <p>Michael Franklin, Partnership & Community Engagement Manager, informed the board that Wiltshire Fire & Rescue Service was working with the community and with chambers of commerce to draw up a new policy on how to respond to premises which have numerous (or even continual) false alarms. False alarms are often due to faulty equipment and can be dangerous as they take up responses team's time, possibly away from a real alarm. Across Wiltshire County (including Swindon) there were around 2,000 alarms last year, 68 of these were in the Warminster Area.</p> <p>Councillor Keith Humphries informed the board that Public Health would come back to the Local Authority in 2013.</p> <p>Councillor Pip Ridout explained that the main issue for CAYPIG at the moment was the commissioning strategy, which was included in the agenda for the meeting.</p> <p>An update was received from the Warminster and Villages Community Partnership (WVCP) after the meeting and is included below:</p> <p>WVCP has recently put plans in place to develop its work in terms of the forthcoming recruitment of a new Co-ordinator. This new role will:</p> <ul style="list-style-type: none"> • oversee a review of the Community Plan to consider the recent Core and Waste Strategy information, Town Council plans (as it includes the villages in its services) and Wiltshire Council's forthcoming JSNA – 'Joint Strategic Needs Assessment' document; • structured strengthening of consultation/development/service links with, and on behalf of, villages and local organisations; • development of a newsletter, an updated website and Area Board reports; • enrolment of Committee members.
7.	<p><u>13-19 Commissioning Strategy</u></p> <p>Damian Haasjes, Voluntary Sector Youth Development Co-Ordinator, delivered a presentation on the consultation on the 13 to 19 Commissioning Strategy.</p> <p>The presentation has been made available on the Wiltshire Council website as part of these minutes, hard copies can be obtained by contacting Marie Gondlach (contact details on the last page of these minutes).</p> <p>He explained that the Youth Strategy Group wanted to use this opportunity to look at the existing services, assess what was working (and what was not),</p>

	<p>identify the gaps and improve services for Young People with disabilities. They were also actively looking into partnership working where appropriate.</p> <p>Results from the original consultation had been used to form 4 possible suggestions for the future, which are included in more details as part of these minutes, however these suggestions were by no means set in stone and the final decision could indeed be a “mix of the 4 suggestions”, which should still deliver the required savings (£600,000 - around 19% of the budget).</p> <p>It was planned for the 13 to 19 Commissioning Strategy to be presented to Wiltshire Council’s Cabinet in September 2011.</p>
8.	<p><u>Queen Elizabeth II Fields Challenge</u></p> <p>The Community Area Manager explained that the Lord Lieutenant of Wiltshire, on behalf of HRH Prince William, had asked Wiltshire Council to assist in supporting the Queen Elizabeth II Fields Challenge.</p> <p>The aim of the Queen Elizabeth II Fields Challenge was to protect 2,012 playing fields in communities all across Britain by 2012, thereby securing recreational spaces for community events, sport, exercise, and play; all vital elements impacting on issues such as health, crime and social wellbeing.</p> <p>Each Community Area Board was asked to nominate two suitable playing fields that meet the criteria of the Queen Elizabeth II Fields Challenge by the 9 September 2011 at the latest.</p> <p>Although members of the board were sure that the project had the best intentions they could not be reassured that issues such as revenue and insurance could easily be addressed, they could not be convinced that enough money would be made available to ensure that the chosen fields could be improved and / or maintained adequately.</p> <p>As members of the boards could not be reassured that their concerns could be addressed they made the following</p> <p>Decision:</p> <p>1. The Warminster Area Board does not wish to nominate suitable playing fields that meet the criteria of the Queen Elizabeth II Fields Challenge.</p> <p>2. To invite Town and Parish Councils to put forward nominations of suitable playing fields through the Community Area Manager.</p> <p>ACTION: Jacqui Abbott.</p>
9.	<p><u>Cabinet Representative</u></p>

	<p>Councillor Linda Conley attended the meeting to introduce her Portfolio. She explained that her role was to support the Cabinet member for Waste, Property, Environment and Development Control Services by focusing on Waste.</p> <p>She explained that it was an exciting time for the services with lots of changes taking place, the roll-out of new services and the launch of new facilities across the whole of the County. The efforts made over the past couple of years were now coming to fruition and the focus was now on effective communication to ensure that all residents of Wiltshire were aware of the changes.</p> <p>Councillor Conley welcomed the next item on the agenda introducing the New Waste and Recycling Collection Service.</p>
10.	<p><u>New Waste and Recycling Collection Service</u></p> <p>Martin Litherland, Head of Waste Collection, explained that when Wiltshire had become a Unitary Council it had inherited four very different collection services from the District Councils. West Wiltshire had been one of the best performing regarding recycling, which could be seen as an indication that fortnightly collections were successful.</p> <p>The statutory target for recycling had been met for 2010, but there was little room for improvement if the existing services were maintained. The statutory target for 2020 was for 50% of waste to be recycled. The landfill tax for the previous year was £12M and was predicted to increase to over £17M by 2015 if nothing changed. At present a ton cost £56, which would increase to £80 by 2014.</p> <p>Wiltshire Council was now focusing on increasing recycling, diminishing the amount of waste being sent to landfill and standardising the level of services across the County. The enhanced recycling service would be rolled out in November 2011, and in the lead up to that time information would be circulated in different ways such as:</p> <ul style="list-style-type: none"> • Briefing notes for Wiltshire Councillors; • Explanatory notes sent to Town and Parish Councils; • Leaflets sent to all residents of Wiltshire from 4 July informing them of the new services, then a leaflet in August explaining how to use the new services; • Collection calendars would then be distributed three weeks before the new bins would be delivered. As quite a number of household were likely to have a collection day change there would be television and radio announcements. • There was strong lobbying aiming to stop non-recyclable plastics being used and produced. <p>In answer to questions raised at the meeting points including the following were clarified:</p> <ul style="list-style-type: none"> • At this stage all households would be provided with a blue lid bin;

	<p>individual assessments would take place if residents should have problems accommodating the bin or would require assisted collection. However it should be noted that the alternative receptacles were very small and could present a Health and Safety issue at the time of collection. It could be an option for neighbours to share a bin.</p> <ul style="list-style-type: none"> • It was often difficult to identify a suitable location for a central point for collection in small villages, but the idea was not being ruled out. As part of the improvements being put in place the Waste Team was reviewing the existing “bring sites” as they unfortunately were often used as “dump sites” and could be hard to maintain clean and safe to use. • There were no plans to charge for Garden Waste collection and West Wiltshire residents would not need to re-register as it would be an “opt-in” service. An option would be built in to allow residents to contact Wiltshire Council and have their Garden Waste collected should they no longer require it. <p>Vicky White, Waste Project Officer, invited Town and Parish Council to contact her and she would be happy to attend meeting and give more details of the new services.</p> <p>She also drew the meeting’s attention to the existing subsidised composter scheme and encouraged people to browse the Wiltshire Council website for further information on the new services, existing schemes and helpful hints and tips on recycling.</p>
11.	<p><u>Consultation on Waste Site</u></p> <p>Geoff Winslow, Team Leader, Minerals & Waste Policy, gave a presentation regarding the consultation on the plans for waste management sites over the next 15/20 years.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"> • The consultation on waste sites would run between 13 June and 8 August 2011. • The Waste Sites DPD was the final key document in the waste policy framework for Wiltshire and Swindon. Two previous rounds of consultation took place in 2006 and 2010 and the relevant issues were assessed. • It would ensure that future waste development proposals were for the right type of facilities in the right locations. • It was very important to ensure that the Council has a flexible framework of waste sites to accommodate commercial and residential waste. • Sites have been identified through examination of existing waste facilities minerals workings, local plans, employment allocations and key industrial and employment areas. • Sites would be designed to look more like industrial estates and waste

	<p>transfer could be undertaken in buildings rather than outdoors.</p> <ul style="list-style-type: none"> • Two indicative sites have been identified in the Warminster Community Area these are: <ul style="list-style-type: none"> ○ Warminster Business Park, Warminster ○ Chitterne Waste Management Facility, Chitterne • The consultation document could be viewed on the Council's website using the link http://consult.wiltshire.gov.uk/portal. • Hard copies would also be available at the Council's main offices and libraries. • All appropriate comments and points raised through the consultation would be reported to the Inspector when the proposals are presented to the Planning Inspectorate. <p>Councillor Pip Ridout left the meeting at that point, minute 4 refers.</p> <p>There was then an opportunity to ask questions and the following issues were raised regarding the Chitterne site:</p> <ul style="list-style-type: none"> • Concerns over the amount of traffic, the size of vehicles and the impact four large buildings would have in a green area; • The fact that the Parish Council had not been directly consulted up to this point; • The uncertainty around the use of the site planned by the land owner. <p>Representatives of Chitterne Parish Council invited officers to attend a Parish Council meeting or any other relevant meeting to ensure residents received accurate information regarding the proposed site, its usage and were given an opportunity to ask questions.</p> <p>Decision</p> <p>The Warminster Area Board voted unanimously to ask the presenting officer to ensure that:</p> <ol style="list-style-type: none"> 1. All relevant documents to the Chitterne site, including the transport assessment, were sent to the Chitterne Parish Council. 2. Wiltshire Council would, in consultation with Chitterne Parish Council, provide an exhibition as soon as possible to make as much information as possible available to residents; 3. The land owner would be contacted and asked to confirm which of the proposed uses he was seeking. <p>ACTION: Geoff Winslow</p> <p>The Chairman took the opportunity to thank officers for their presentation and Councillor Linda Conley for attending the meeting.</p>
12.	<u>Area Board Funding - Community Area Grants</u>

	<p>The Area Board considered two applications seeking 2011/12 Community Area Grant funding as follows:</p>
12.a	<p><u>Warminster Festival</u></p> <p>Decision:</p> <p>To award £2,000 towards the Warminster Festival.</p> <p>Reason:</p> <p>The application meets the grant criteria 2011/12. The project will promote and foster appreciation of and participation in the arts, sports and leisure activities in Warminster and the community for all ages.</p>
12.b	<p><u>Warminster Christmas Lights</u></p> <p>Decision:</p> <p>To award £4,000 towards the maintenance and improvement of Christmas lights.</p> <p>Reason:</p> <p>The application meets the grant criteria 2011/12 and links to the Community Plan through Economy and Tourism as the lights encourage people to shop in Warminster and there is enjoyment for the whole community and in particular older people, disabled people and young people and children.</p>
13.	<p><u>Area Board Funding - Councillor's project</u></p> <p>The Community had approached their local councillor about the lack of fencing in the new Queensway play area and their wish to see a dog-proof fencing installed so that children could play safely and securely.</p> <p>Because the amount required to complete the project was a substantial proportion of the overall funding available to the area board and because the local member had not been aware of existing groups who could be approached to seek match funding, members of the board felt that the best decision they could reach was as follows:</p> <p>Decision:</p> <p>To defer consideration of the Councillor's project to install dog-proof fencing at the Queensway play area until the option of match funding has been suitably looked into.</p>

	Action: Councillor Davis to look into match funding for his Councillor's project.
14.	<u>Date of Next Meeting, Forward Plan, Evaluation and Close</u> The Chairman thanked everyone for attending and brought the meeting to a close.

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Warminster Area Board – 22 September 2011

Chairman's Announcements

Help to Live at Home

The Council has been working with the NHS and residents of Wiltshire on a major review of the services that are available to older and vulnerable people living in the county. This is called 'Help to live at Home'. The review aims to improve the experiences of vulnerable adults and carers who require support, whilst ensuring that the changes are sustainable in the future. This is an exciting time to really make a difference to the lives of people in Wiltshire.

We aim to provide an improved service to an increasing number of vulnerable people by:

- Bringing together a variety of separate services into one so that a single service is able to meet a wider range of needs. The sort of services we are including in this are personal care in the home, housing support and other services that support people in their homes.
- Ensuring these services focus on helping people learn or re-learn skills they may have lost as a result of illness, or another event that has resulted in them losing confidence and needing some help.
- Making even better use of the wide range of community services that there are in Wiltshire.
- Making sure these services are focused on doing what people want and helping people to live independent and fulfilling lives.
- Supporting sheltered accommodation schemes.

As a result of this review –

- Services to older and vulnerable people in Wiltshire will be improved with more people able to access help to help themselves through the provision of information, advice and support from within the wider community and less people dependent upon help from the Council.
- More people will be able to remain in their own homes with an improved quality of life

- Less people will require help for long periods of time – more people will be helped to become independent more quickly.
- People who need support will receive it at whatever time of the day or night
- People will receive the right help, at the right time, in the right place.

Warminster Area Board – 22 September 2011

Chairman's Announcements

Wiltshire's new 'Warm and Well' free home insulation scheme

There are an estimated 30,000 people in fuel poverty in Wiltshire, who cannot afford to heat their homes adequately. How many live in your community area?

Cold homes impact on the health and wellbeing of your local residents. Would you like to help yourself and other residents save money and improve your home comfort?

The new Wiltshire Warm and Well scheme is open to all home owners and private tenants, and enables residents to improve the energy efficiency of their homes through installing loft and cavity wall insulation – saving money on bills and making homes warmer.

To access the scheme

Freephone: 0800 512 012, or go to <http://www.warmandwell.co.uk>

With Council funding as well as national CERT funding, Wiltshire Warm and Well aims to improve 3,000 homes in financial year 2011/2012.

Wiltshire Council's Core Strategy commits the council to reducing carbon emissions throughout the county. Carbon emissions from domestic properties make up 24% of total emissions. Improving insulation of domestic properties therefore makes a significant contribution to energy saving and therefore carbon emissions reduction.

We urge Area Board partners to get involved and help refer people to the scheme.

If you would like to hold a special event to promote the scheme, or promote it as part of another event you are holding, the 'Green Room' van is available to help, (further details at <http://www.warmandwell.co.uk> > The Green Room). Leaflets can also be supplied should you be interested, simply email your request to: warm&well@swea.co.uk

Further information on this scheme can be accessed on the Wiltshire World Changers Network website, <http://wiltshireworldchangers.org> or via the Wiltshire Council website, <http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/housing/housinggrants/homeenergygrants.htm>

Rachel Ross
Home Energy Efficiency Officer
Energy Change and Opportunity
Economy and Enterprise
Wiltshire Council
P O Box 2281
Salisbury
SP2 2HX

Crime and Community Safety Briefing Paper Warminster Community Area Board



1. Neighbourhood Policing

Team Sgt: Debra Ashley

Town Centre Team

Beat Manager – PC Sam Withey
Patrol Officer – Jon Pearce
PCSO – Lorraine Rice
PCSO – Liz Harmsworth
PCSO – Hannah Jameison

Rural Team

Beat Manager – PC Vicky Pegrum
PCSO – Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Ricky Rogers

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Performance in Warminster and its surrounding villages continues to be very good with a **22% reduction in overall crime for this reporting period.**

This equates to 300 less crimes compared to this time last year!

This is a reduction across ALL but one of the areas measured and the local officers are working hard with our communities and partners to ensure this continues.

Wiltshire Police - 170 years of public service

In Wiltshire our main priority is to reduce violent crime and there is a continued reduction in Warminster and its surrounding villages, so far this year there have been a total of 117 fewer victims of assaults.

Our work in relation to preventing and detecting burglaries remains a challenge. This last quarter there have been a number of burglaries to houses whereby quite specific jewellery is being targeted, the CID Dept at Salisbury are investigating these.

Rural farms/village shed and buildings have also continued to suffer and items such as farming equipment, tools, quad bikes and anything composed of metal for scrap value is still a most sought after commodity.

Warminster and its surrounding villages continue to be a safe place to live.

Warminster	Crime				Detections	
	September 2009 - August 2010	September 2010 - August 2011	Volume Change	% Change	September 2009 - August 2010	September 2010 - August 2011
Violence Against the Person	264	147	-117	-44%	48%	63%
Dwelling Burglary	34	43	9	26%	35%	16%
Criminal Damage	286	193	-93	-33%	14%	18%
Non Dwelling Burglary	124	101	-23	-19%	19%	4%
Theft from Motor Vehicle	98	42	-56	-57%	2%	7%
Theft of Motor Vehicle	22	16	-6	-27%	27%	19%
Total Crime	1344	1044	-300	-22%	27%	24%
Total ASB	914	1041	127	0.138949672		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month (May - Aug 2011) and 12 month period (Aug-Jul 2011)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences ** Detections include both Sanction Detections and Local Resolution</p>						

Inspector Lindsey Winter
Sector Inspector
Warminster Westbury Tisbury and Mere

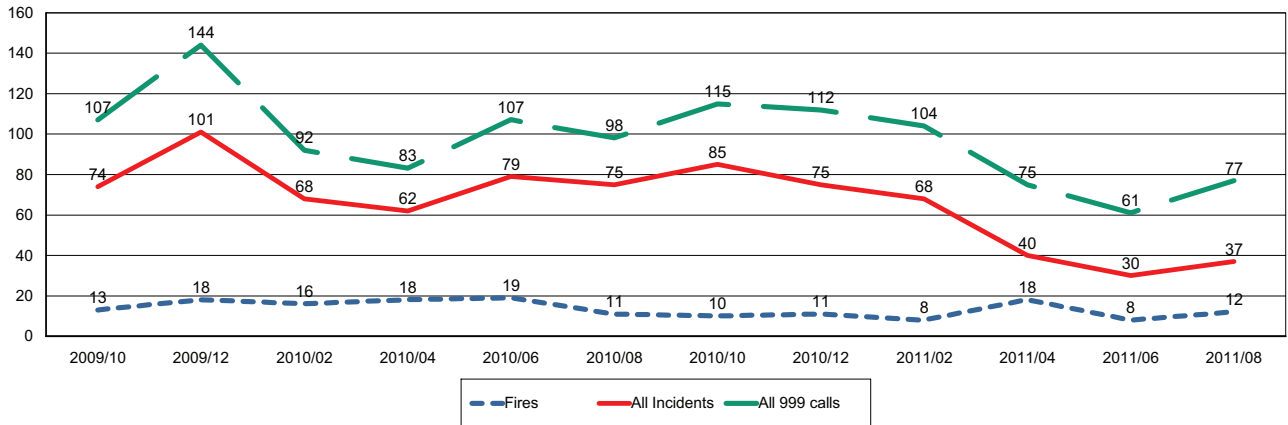
11th September 2011



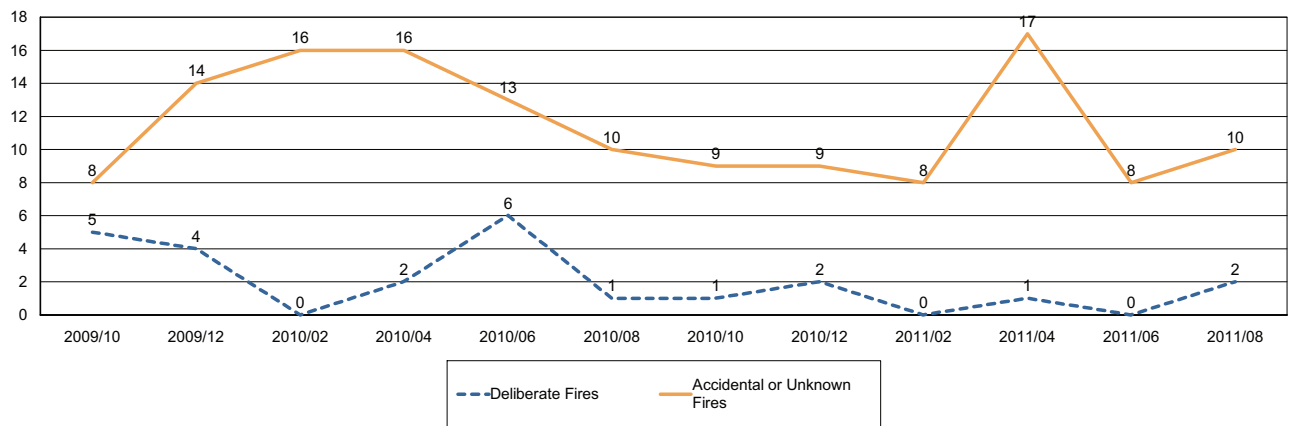
Report for Warminster Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including August 2011. It has been prepared by the Group Manager for the Board's area.

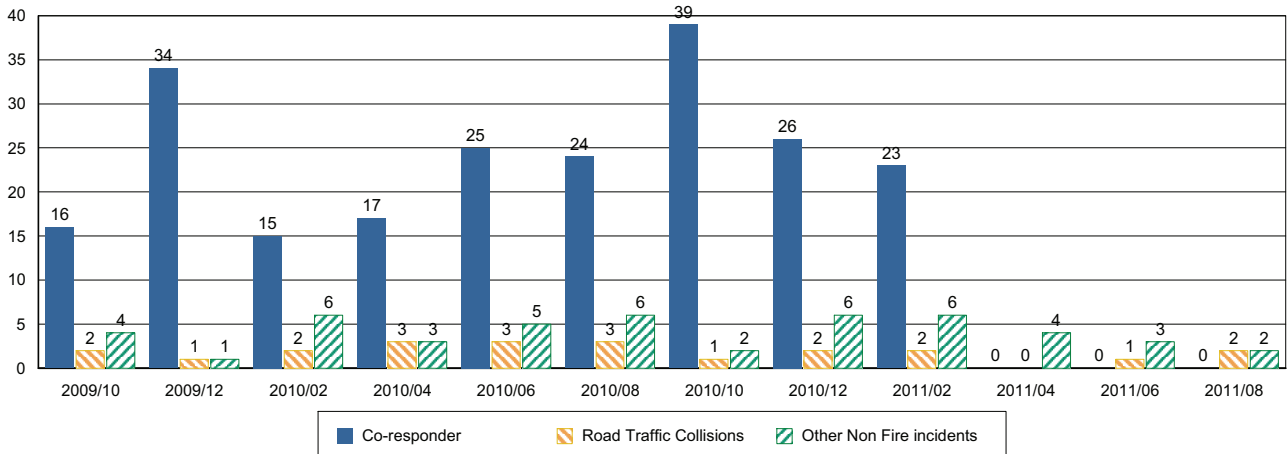
Incidents and Calls



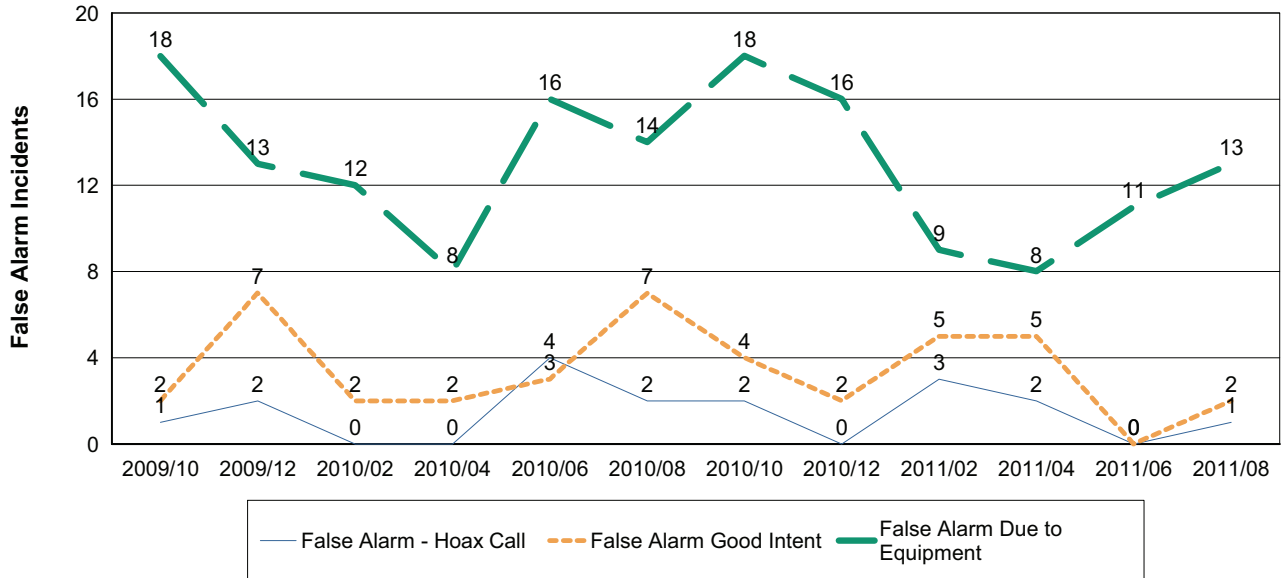
Fires by Cause



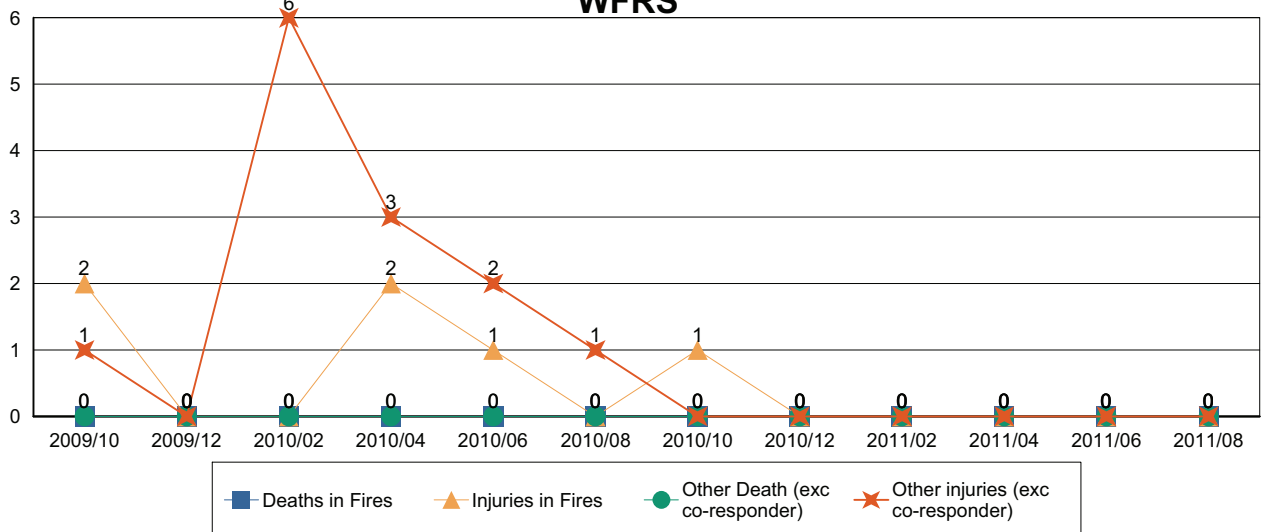
Non-Fire incidents attended by WFRS



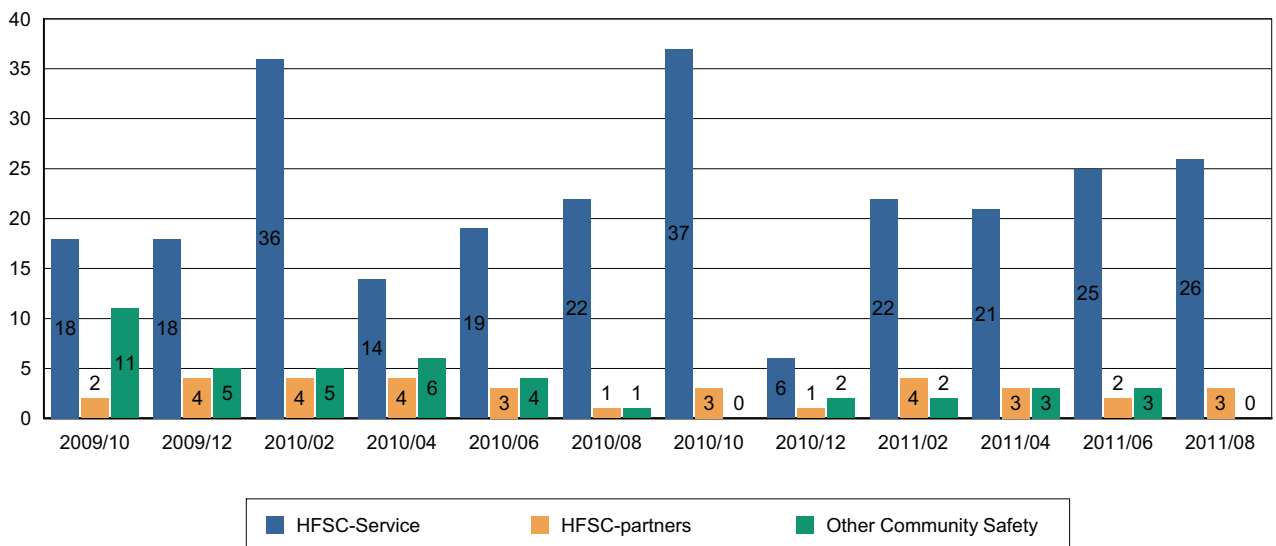
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

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NHS Update – September 2011



Exercise after stroke service in Wiltshire

NHS Wiltshire and Wiltshire Council are working together to provide exercise classes for stroke survivors at leisure centres across the county. Exercise professionals have received stroke training so they can help people to recover more quickly through specially-tailored exercises classes. The first exercise after-stroke classes and gym-based sessions will be offered from September at Castle Place Leisure Centre in Trowbridge. Further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Exercise is particularly important for people who are recovering from a stroke, as a stroke often results in reduced strength, mobility, fitness and mood as well as loneliness and a myriad of additional challenges such as pain, impaired movement or comprehension, which may make it difficult for people with stroke to get to exercise facilities. The exercise after stroke service forms part of a range of improvements to stroke services in Wiltshire to help people rebuild their lives.

Stroke Clubs are currently held across Wiltshire in Amesbury, Chippenham, Salisbury, Swindon, Trowbridge, Warminster and Wroughton. Stroke community support workers are also available to provide advice and support to people who have had a stroke and their carers. A major review by the Care Quality Commission (CQC) on stroke care has placed NHS Wiltshire in the category of **best performing** Primary Care Trusts, ranking the trust 20 out of 151 PCTs for the stroke services it delivers.

Further details can be found on the NHS Wiltshire website at:

<http://www.wiltshire.nhs.uk/Public/Your-health-wellbeing/FAST-stroke-action.htm>

Stop Smoking Successfully

Nearly 5,000 people used the NHS Wiltshire Stop Smoking Service last year. Our aim is to make Wiltshire a healthier place to live and there are many more people we can help to quit. The Wiltshire NHS Stop Smoking Service supports people in a variety of methods and treatments, providing specialist support for groups of people such as women who are pregnant, people with mental health problems and young people. The team of advisors work across different services in all sorts of venues including GP surgeries and health centres, clinics, pharmacies, Children's Centres and hospitals. NHS Stop Smoking Services encourage anyone who is trying to stop their habit to contact us on 01380 733891 or via our website NHSstopsmoking@wiltshire.nhs.uk.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am - Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

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Partner Update for Warminster Area Board for the Warminster CAYPIG (Community Area Young People's Issue Group)

Name of Parish/Town Council: Warminster

Date of Area Board Meeting: 22 September 2011

Headlines/Key Successes

- The Continuation of Warminster CAYPIG which is currently with the following Issues: Skate Park, Transport and the Youth exchange.
- One of the main CAYPIG success stories of the time was the group's participation in securing funds for the repair of the skate park and also the new teen shelter.
- To date Warminster Development centre for young people have engaged with approximately 708 aged 12-19 year olds this is based on the population of 2321 13-19 year olds within the community area, this equates to engagement with 31% of the population at present, and this included a successful programme of summer activities where we engaged with 234 young people on various trips and residentials from the local community and villages.

Projects

- Young people and adults from Warminster took part in a joint consultation with Westbury CAYPIG regarding the 13-19 strategy. We are awaiting cabinet response from this.
- Current youth service sessions covers each week and staffing formula
- New Projects Youth Café to be opened on Tuesday 3rd October 3-5.30pm at Warminster Development Centre for Young People this will also open every Friday evening 6.30-9.30pm. Young people will be able to come to the café at no cost learn how to create and develop music, use the internet and be able to buy food and drinks at low cost affordable prices.

- There has also been a lot of discussions about young people accessing youth provision from the local villages, the CAYPIG produced a questionnaire where we then went on to the school transport to ask young people if they wanted to be able to come in to the town of an evening and access services for them this came with great response 68 young people responded to the questionnaire over a period of a few weeks, (we are still awaiting questionnaires from Maiden Bradley Parish council) and out of them 48 young people have stated they would like the opportunity to come in to the town of an evening. Young people will now have to source Funding for a transport project to enable the young people from the surrounding villages from feeling isolated.

Diary Dates

- Caypig dates 13 October 2011, 6.30pm start to finish at 8.30pm.

Signed: Samantha Shore

Date: 9 September 2011

Partner Update for Warminster Area Board

Name of Parish/Town Council: Horningsham Parish Council

Date of Area Board Meeting: 22 September 2011

Headlines/Key Successes

- Receipt of a promise from the Creys Trust for a Grant of £1000.00 for the provision of play equipment.

Projects

- Community Emergency Initial Response Plan.

Diary Dates

- Next Parish Council meeting 20 October 2011.

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 12.09.11

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Maiden Bradley with Yarnfield

Date of Area Board Meeting: 22 September 2011

Headlines/Key Successes

- Community Speed Watch "We have now finished our first period of speed watch in the village. Thanks to the excellent turnout of volunteers we completed 13 hours over 12 days between 0800 and 1100 and between 1630 and 1800. The number of cars we recorded as passing averaged out at 340 per hour. We reported 49 speeders to the police.

Projects

- Beacon for the Queens Jubilee at Long Knoll.
- Community Speed watch.

Diary Dates

- Next Parish Council meeting 11 October 2011

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 12.09.11

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Upper Deverills Parish Council

Date of Area Board Meeting: 22 September 2011

Headlines/Key Successes

Projects

- Flood Plan

Diary Dates

- Next Parish Council meeting 28 September 2011

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 12.09.11

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Wiltshire Council

Warminster Area Board

22 September 2011

Leisure – a summary of the service and key priorities for the next four years

Leisure Services has been highlighted as one of the council's top ten priorities. The core activities covered by Leisure Services are all discretionary, though highly sensitive, as they are services that the public expect the council to provide and contribute to a number of the Local Area Agreements and Healthier Wiltshire ambitions.

The provision of leisure services and activities have an intrinsic value in their own right as well as an enabling role to help deliver wider social agendas and making Wiltshire a better place to live in. The range of services provided offers people opportunities as participants, administrators, leaders and audiences.

There are five strands to Leisure Services:

- Sports & Leisure Facilities;
- Sports and Physical Activity;
- Entertainment;
- Play and Open Space Provision;
- Formal Outdoor Sports Provision.

The overarching purpose of the Sports and Physical Activity related services is to support Wiltshire's objective to become the healthiest county in the UK by 2014, with the primary objective being to create opportunities for continued increases in the levels of physical activity up to 2020. We want more people, to be more active, more often and to provide sports and recreational facilities and activities that will contribute to this goal.

The Play & Open Spaces purpose is also to make a step change in the council's aspirations for a better life for all by developing more resilient communities and improving the council's stock of parks and open spaces, thereby giving quality outdoor experiences for all the community.

The conclusion after two years of the Play Builder and Play Programme Initiatives has led to an increase in quality of play provision within the County. However, due to the budget savings required the refurbishment funding for all play areas is severely depleted, which will need to be addressed as a matter of urgency.

A continued increase in health issues such as obesity are still areas of concern, which the early intervention of active play can help decrease.

District Council Local Development Framework (LDF's) clearly show a countywide dearth in quality outdoor pitch provision which needs to be addressed. It is anticipated that core strategy input together with Green Infrastructure input will give the necessary policy and strategy strength to move forward on this area. A clear steer from the Trowbridge Community Area Board linked to the West Wiltshire District Council Leisure & Recreation Development Plan is the starting point for Countywide Outdoor Playing Pitch Strategy.

The City Hall's purpose is to be a high quality multi functional venue, which promotes and encourages regular use for all sections of the community.

The key drivers for change affecting the Sports and Physical Activity Development will include the changing role of the PCT and emergence of Health and Well-Being Boards; Workplace Health; Sport England Core Specification; Role of the County Sports Partnership and School Sports Partnership Structural changes and School Games.

There are clear links across the service with Health, focusing on joint work to tackle issues such as childhood obesity, encouraging healthy eating and physical exercise. Further work is being undertaken to improve the health needs of older people working in partnership to deliver a range of services including Physical Activity Referral Programmes and Falls Programmes.

The two key indicators being used to measure performance are;

- National Indicator 8 that measures the 'Increase in adult participation in sport & recreational activity via an Active People Survey' undertaken by Sport England. Wiltshire is currently in the upper quartile nationally achieving 26.1%.
- Total number of attendances

One of the biggest challenges will be to deliver the service in a manner that meets the needs and expectations of a continuously changing population, whilst at the same time achieving the 12% budget saving required from the service.

Other challenges will include balancing the management of the facilities and delivering the 12% savings with the expectations of the local communities as the Transformation Programme develops in the pilot areas. To deliver the required high quality, multifunctional indoor leisure facilities to the required specification and standard as part of the Transformation Programme.

If you require any further information or have any questions please contact Robin Townsend, Head of Service – Leisure:

Telephone: 01380 734855

Email: robin.townsend@wiltshire.gov.uk

Key priorities for the service(s) for 2011/12 – 2014/15

Ref	Priority (link to Business Plan / Investment Plan / Statutory requirements)
1	Delivery of a long term sustainable Leisure Facilities Strategy (LFS) for Wiltshire
2	Investment in Leisure facilities as part Campus Developments
3	Delivery of 12% Service Review Savings
4	To positively contribute to increased levels of participation in sport, physical activity and health related activities and make a key contribution to making Wiltshire the healthiest County
	Ensure that the Transformation Programme which is responsible for the delivery of fewer, more efficient and strategically placed facilities provide the required high quality, multifunctional indoor leisure facilities to the required specification and standard.
5	Invest in the City Hall to provide a high quality multi-function venue, which promotes and encourages regular use for all sections of the community
6	Contribute to Team Wiltshire's objective to capitalise on the opportunities presented from London hosting the Olympic games 3 and create a legacy for sports and physical activity in Wiltshire.
7	Secure, manage and maximise the internal and external funding investment into Wiltshire Council's Leisure Services
8	Delivery of a long term sustainable Play Facilities Strategy for Wiltshire
9	Delivery of an up to date sustainable Play Strategy for Wiltshire
10	Delivery of a Formal Recreation and Pitch Strategy for Wiltshire as part of the Green Infrastructure Strategy
11	To support Clubs, organisations and Community Groups to develop and maximise sporting opportunities and secure investment for sport and physical activity projects related to these groups
12	Deliver a sports and physical activity strategy and action plan
13	Contribute to the council's objective to reduce the carbon footprint

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Wiltshire Council

Warminster Area Board

22 September 2011

Area Board Issues Report

Since the last meeting, five new issues have been raised through the issues system and four issues have been resolved and closed.

New issues in progress:

1. Graffiti on trees – Dorothy Walk

This has been passed to the Highways team to see who is responsible and look for a resolution.

2. Street Lighting on B3414

Request to reduce street lighting. Have passed to Chair of relevant Parish Council to identify location and assess feasibility.

3. Plants Green footpath

This is an un-adopted footpath which regularly becomes overgrown. It has been discussed at the Community Area Transport Group (CATG) meeting and Wiltshire Council officers are looking into this. In the meantime, the Town Clerk has agreed to discuss with WETS (Warminster Environmental Pride Team).

4. Broadway footpath

The Broadway estate has a number of footpaths passing through it. When the estate was finished West Wilts adopted all the footpaths (and thus took on the maintenance and weed clearance) except for the final twenty yards or so. Each side of this last section of the path network there are bungalows occupied by elderly people who find it difficult to tackle the problems as each year the path gets obstructed by waist high weeds and nettles and it becomes virtually impassable. In the past the WETS community group have cleared the weeds but this is not the long term solution.

This has been discussed at CATG and Highways officers are looking into the ownership of the footpaths including this section. The Town Council is also looking at usage.

5. Overgrown Trees

The Town Clerk logged an issue regarding three overgrown trees, which proved difficult to progress with Wiltshire Council. This has now been resolved and the trees have been trimmed.

Issues Closed since the last Area Board meeting on 30 June 2011:

1630 – Cycling on footpath. Community Manager has liaised with police and wardens who will keep a close watch on this. This was also raised at a CATG meeting. Correspondent wanted to put signs up but this is not feasible or desirable as cycling on footpath is an offence and a sign may imply it is OK on other footpaths.

1470 – Untidy footpaths, broken fencing around Weymouth Street, Damask Way, Avon Road, Ebble Crescent. Wiltshire Council officers have tidied up, sprayed weed killer and written to residents. It will be a priority for spraying in future.

1165 – Appearance of roundabouts entering Warminster, unsightly and unattractive. Wiltshire Council, Warminster Town Council and Highways Agency have met to discuss. Highways agency will maintain the roundabouts to maximise safety, but as the roundabouts are in a rural area they cannot be beautified – it would also be a health hazard. No further action required or possible.

1824 – Overgrown trees have now been trimmed by Wiltshire Council officers.

Community Speedwatch

Issue no. 1775/1649 – speeding on Deverill Road. A metro count has been undertaken and speeding has not been found to be a significant issue at this location so the issue will not be referred to Community Speedwatch.

1507 – Three metro count strips are to be placed in Bishopstrow to assess the speeding situation.

Warminster Voices:

A meeting was held on the 1st September in the library. The meeting discussed the Arts, Sports and Leisure in Warminster, what was good and what could be improved. The recording of the meeting will be played at the Area Board meeting.

The next Warminster Voices meeting will be on Thursday 13 October 2011 from 2pm – 3pm at the Warminster Library.

Report Author: Jacqui Abbott, Community Area Manager
Jacqui.abbott@wiltshire.gov.uk
07771 844 530

Report to	Warminster Area Board
Date of Meeting	22 September 2011
Title of Report	Community Area Grants

Purpose of Report:

To ask Councillors to consider the following applications seeking 2011/12 Community Area Grant funding.

1. Warminster Town Council. A request for £4,410. The application is for funding towards replacing two bus shelters and a new Bus Shelter.

Officer recommendation: Refuse on the grounds that funding can be sought from the Community Area Transport Grant (CATG).

2. Corsley Memorial Playing Field. A request for £1,000

Officer recommendation: Approve

3. Trowbridge Tigers Football Club. A request for £233 from Warminster Area Board. Full request is £465 and the remainder is requested from Westbury Area Board.

Officer recommendation: Approve

Total request if all applications are allocated in line with officer recommendations: £1,233.

Members of the Board may wish to note that an application was also received from the "Events 2012 Working / Steering Group". However, the group have decided to submit the application to the 10 November 2011 Area Board meeting as further work is being undertaken on the details of the application.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.

- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.6. Funding applications will be considered at every Area Board meeting.
- 1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Community Area Grant Application Pack 2011/12 • Warminster and Villages Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be six rounds of grants in 2011/12. The deadline for applications is six weeks prior to the date of the meeting, the remaining grants rounds are as follow :

Board Meeting	Deadline for receipt of grant applications
• 10 November 2011	30 September 2011
• 12 January 2012	2 December 2011
• 8 March 2012	27 January 2012

- 2.3 The Board has £38,209 for Community Area Grants for the year 2011/12. There is also £3,614 rolled over from 2010/11. This makes a total of £41,823 for 2011/12.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £24,227.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer Recommendations:

Ref	Applicant	Project proposal	Funding requested
8.1	Warminster Town Council	Replacement of 2 bus shelters and addition of 1 new shelter.	£4,410

8.1.1. **Officer Recommendation – Refuse** The application does not meet the grant criteria 2011/12 which states that the Council will not consider grant applications from “(h) Projects which could reasonably be expected to secure finance by other means”

8.1.2. In previous years, Wiltshire Council has funded up to 50% of the cost of shelters through its bus shelter grant fund. However, this has been withdrawn. The Cabinet Member for Highways, Councillor Dick Tonge is keen that funding for bus shelters is sought from the Community Area Transport Grant (CATG) discretionary Highways funding. This enables Area Boards to prioritise what infrastructure they require in their areas and compare bus shelter provision against other highway infrastructure improvements.

8.1.3. It is therefore recommended that the Town Council request funding via the CATG process which is the best route for bus shelter funding. The next meeting for this group is on the 11 October 2011. It will be possible to report the outcome of this meeting to the Area Board meeting on the 10 November 2011.

8.1.4. The details of the request are as follows: Two upgrades to both Firbank Crescent and the Uplands and a new shelter in St Andrews Road. The request is via the Armed Forces and local residents of St Andrews Road which has a significant bus movement in Imber Road. Families, residents, school children and older passengers would all benefit from a shelter. Early consultation indicates a positive response from residents.

Ref	Applicant	Project proposal	Funding requested
8.2	Corsley Memorial Playing Fields	Replace community's cricket nets	£1,000

8.2.1 Officer Recommendation: Approve

8.2.2 The application meets the grant criteria 2011/12

8.2.3 Thirty to forty children regularly attend cricket practice in Corsley & Chapmanslade. However, the cricket net is many years old and cannot be used safely by children. The request is to replace the old net and allow children to practice on the artificial wicket.

8.2.4 Match funding has been applied for and granted from the Corsley Elizabethian evening (£300) and the Lord Taveners (£325).

8.2.5 The project is linked to the Warminster and Villages Community Plan as it supports leisure, environment and access to facilities for young people. It also fits with the County play strategy.

8.2.6 If funding is not awarded, the young people and the rest of the community will not be able to practice cricket.

8.2.7 Members of the Board may wish to note that the Corsley Memorial Playing Field have received the following grants last year:

An award of £1,500 made on 29/07/2010 for free coaching for children and young people.

An award of £5,000 made on 29/10/2010 to improve the field to reflect community make-up, improve safety and access provision for all abilities

Ref	Applicant	Project proposal	Funding requested
8.3	Trowbridge Tigers Football Club	to host a national 5 a side football competition to raise the participation of Lesbian/Gay/Bisexual/ Transgender people in football – £465 / 2 Area Boards	£233

8.3.1 Officer recommendation - approve

8.3.2 The applicant meets the grant criteria 2011/12.

8.3.3. The requested funding would be used to host a 5 a side football tournament to raise the profile of lesbian/gay/bisexual and transgender (LGBT) people. Although based in Trowbridge, the team is made up from players from Warminster and Trowbridge. The tournament will take place in Westbury during the day and an evening reception in Warminster. The benefit to Warminster will be through business and commerce and also community cohesion.

8.3.4. The event will help to raise the profile and generate a positive attitude to LGBT people in the area.

8.3.5. The applicant demonstrates links to the Warminster and Villages Community Area Plan through theme 5 Sport & Active leisure. The applicant demonstrates links to the Local Agreement for Wiltshire ambition "Building Resilient Communities"

8.3.6. The applicant will contribute earned income towards the project of £600.

8.3.7 Westbury Area Board has also been asked to contribute towards the project as it will benefit this area; they meet on 6 October. A previous application was also submitted to Trowbridge Area Board but they refused to fund the project.

8.3.8 It is recommended that the Warminster Area Board funds £233 towards this project

Wiltshire Council

Warminster Area Board

22 September 2011

Prioritisation of Highways Scheme Requests

1. Purpose of the Report

1.1. To consider and prioritise requests for highways schemes in the Warminster Community Area.

2. Background

2.1. Funding for local road schemes for 2011/12 is to be allocated by area boards through Community Area Transport Groups (CATGs).

2.2. Highways projects are initially given a score based on the number of accidents, number of people who would benefit, school travel, access to local amenities, benefit to local economy, transport linkages and environmental impact.

2.3. The Warminster CATG met 19 July 2011. The minutes of the meetings are attached at Appendix 1.

2.4. The CATG considered the overall scores for individual projects, as well as local support, need and budget available.

3. Main Considerations

3.1. Budget Allocation:

The amount allocated to CATG for 2010/11	£15,226
The expenditure and projects for which it was used 2010/11	£0.00
The amount to be rolled over to 2011/12	£15,226
The amount allocated to CATG for 2011/12	£30,452 (£15,226 x 2)

Of the above figure the following has been expended / allocated for this year 2011/12:

Imber Road / Copheap Lane	
Top survey	£2079.00
Pedestrian survey	£750.00
Chitterne Traffic Management Works	
	£10,000.00
Total amount committed	£12,829.00
Remaining amount of CATG monies for 2011/12	£17,623.00

A substantial amount from the remaining funding will go towards the Copheap Lane scheme if ratified.

3.2. The CATG went through the matrix and identified that most of the projects on the list had either been done already, were about to be commenced or were no longer relevant/necessary.

3.3. The remaining projects were prioritised as shown in the matrix (Appendix 2).

3.4. The priority projects identified are:

Priority 1 - Chitterne Traffic Calming (carried over from 2010/11)

Priority 2 - Copheap Lane (combined with Imber Road) – pedestrian crossing and traffic calming.

Priority 2 will cost approximately £25k. The funding will be sought as follows: £5k funding sought from Warminster Town Council and £10k from the Substantive Highways Scheme Fund, leaving £10k to come from the CATG funding.

3.5. Projects given a lower priority will remain on the list and will be considered next financial year.

4. Implications

4.1. Environmental Impact of the Proposals

Some schemes could have an impact on the immediate location. These impacts will be considered as part of individual schemes.

4.2. Financial Implications

The area board will not be directly responsible for allocating the £15,226 available, but should be mindful that it is unlikely that all proposed schemes will be deliverable within the budget.

4.3. Legal Implications

There are no specific Legal implications related to this report.

4.4. HR Implications

There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

There are no specific equality and diversity implications related to this report.

5. Recommendation

It is recommended that:

- a) The area board prioritises local highways projects in line with CATG findings
Priority 1 - Chitterne Traffic Calming (carried over from 2010/11)
Priority 2 - Copheap Lane (combined with Imber Road) – pedestrian crossing and traffic calming.
- b) The area board instructs the highways department to investigate the feasibility and commencement of these projects, in priority order, within the available budget.

Report Authors:

Jacqui Abbott, Community Area Manager
Tel No: 07771 844 530
E-Mail: jacqui.abbott@wiltshire.gov.uk

Chair of CATG: Councillor Andrew Davis

Appendices:

Appendix 1: Notes of the CATG meeting 29 July 2011
Appendix 2: CATG prioritisation matrix

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Notes of the Warminster Community Area Transport Group (CATG) 19 July 2011, 10am – 12 pm at Dewey House, Warminster.

Present:

Cllr Andrew Davis (Chairman)
Heather Abernethie

Wiltshire Council
Warminster Town Council (Town Clerk)

Mike Lucas
Spencer Drinkwater
Steve Wilson
Martin Rose

Chitterne Parish Council
Wiltshire Council (officer)
Wiltshire Council (officer)
Wiltshire Council (officer)

Sarah Jefferies
Jacqui Abbott
Sally Barnett

Maiden Bradley Parish Clerk
Wiltshire Council (officer)
Wiltshire Council (officer)

1. Apologies and Introductions

Apologies: Colin French; Bill Parks

2. Updates on Developments

Chitterne Footway:

Martin Rose gave an update. The work in Chitterne would be implemented in mid to late August
£10k will be spent on the project altogether from 2010/11 funding.
A very good start had been made.

Imber Road / Copheap Lane:

The survey results meant that this will not meet criteria for a zebra or puffin crossing. However, it remains very busy so will need some improvements. Martin showed the group some potential designs.

£3k had been allocated and were spent on the surveys.
To develop the scheme from the plans would be around £20 – 25k.
It was possible that the CATG group could allocate some money but also seek some funding from the Substantive Highways Scheme Fund.

3. Update on funding for 2011 /12

The amount allocated to CATG for 2010/11	£15,226
The expenditure and projects for which it was used 2010/11	£0.00

The amount to be rolled over to 2011/12	£15,226
The amount allocated to CATG for 2011/12 (£15,226 x 2)	£30,452

Allocated for this year 2011/12:

<u>Imber Road / Copheap Lane</u>	
Top survey	£2079.00
Pedestrian survey	£750.00
<u>Chitterne Traffic Management Works</u>	
	£10,000
Total amount committed	£12,829.00
Remaining amount of CATG Monies for 2011/12	£17,623.00

4. Review and Selection of Scheme Requests

Imber Road:

The group agreed it would be the best, most convenient and safest option to try to move forward with this scheme in one go.

The Town Council also has a capital funding budget; it was discussed that maybe some funding would be available from there. Potentially £10k from CATG and £5k from the town; Warminster as a whole could therefore fund £15k and request the rest from the Substantive Highways Scheme Fund.

Action:

Martin Rose to put plan together

Heather to propose £5k funding from Town Council

Spencer to let Jacqui have application form for Substantive Scheme bid

Jacqui & Martin to complete the form

Pound Row issue - there are some plans for double yellow lines in Pound Row from the Warminster Parking Review. This is going for consultation.

The Maltings is a separate issue.

Furnax Business Park – consultation with Warminster Town Council regarding renaming of this estate to Furnax. Currently with Wiltshire Council officers.

5. Other Highways Issues not part of CATG funding

Grovelands / Victoria Road Junction

Suggestion for yellow lines at Grovelands – double yellow line proposal (Wiltshire Council parking review). This will go to Warminster Town Council and then formally advertised (in the Autumn), and then should be implemented. Any objections will be received by Councillor Dick Tongue.

Chins Court

Not enough people using the Wiltshire Council car park. There are no signs so people tend to park in the private car park rather than driving through to reach the Wiltshire Council Car Park. Signs are required.

Action:

**Martin to look into this proposal
Broadway Footpath**

The housing estate has a series of interconnecting paths – one particular one behind tesco mini mart is never maintained; who has responsibility for what? Might be an issue for Jane Hughs to take forward.

Action:

Heather Abernethie - This is going to Town Development Committee to look for evidence of usage and then submit to Wiltshire Council.

Elm Hill / Portway – footway link – potential for scheme / quick win. CATG could commission. The cost would be £300 trial pit or £2k maximum.

Action:

Martin Rose to look into this and report back to CATG

Drop kerb request Ridgeway. £1500 – struggling to get into the leisure ground. Drop kerb access fairly straight forward.

Action:

**Sally Barnett is looking at this and report back to CATG
To discuss with Selwood Housing initially**

May be difficulties as grass is housing society and had been wanted for parking (cldr. Davis)

Heather to run by Town Development Committee once Sally has investigated further.

May be able to solve all the issues together
Need to establish ownership.
Visibility would be affected with parking

Cycling signs

Jacqui had discussed with police / wardens.
Cycling on pavement was an issue and they would keep their eyes on this.
But it was not possible to put a sign up.

Jacqui to feedback and close the issue

Neopaul Way Cycle Route

Uncertainty over the ownership of the land involved.
Possibility of obtaining a “free dedication” of the land

Action: Spencer Drinkwater

To obtain a land registry search in order to find out the ownership of the land
(This may be an appropriate scheme for funding in 2012/13, depending on timescales)

Kinglsey Hampton

Lorry Watch – pilot trading standards work with community to monitor infringement

Action: Spencer to provide updated list of locations where this initiative is taking place in the County

Speed Indication Devise (SIDs) and Community Speed watch (CSW)

New Policy for SIDs and CSW has been signed off.
Each Area Board to receive a SID.
Each AB to have info as to where SID is suitable
Will have them for 2 weeks at a time.
New sites to go through CSW scheme.

Action: Martin Rose to send policy to group.

6. Report to Area Board:

Jacqui to prepare a brief report based on funding decisions to go to the Area Board as CATG decisions need to be ratified by the Area Board.
Steve Wilson will attend the Area Board to answer any technical questions.

7. AOB

Mike raised the issue of weight limit signs on the B390 – 17 tonne v 18 tonnes. Limit is 18 tonnes; need to take the 17 tonne limit down.
Need to find out what should be done here.

Action: Sally Barnett to talk Mark Stansby / Pete Harris

Date and time of next meeting Tuesday October 11th, 2pm – 4pm, Dewey House, Warminster

LTP Scheme Requests (July 2011)

Street / Area Location	Town / Village	Scheme Description	No. of ped/cyc accidents	T & I Scores	People potential benefiting	School Travel Scores	Local Amenity	Economy Scores	Linkages	Enviro Scores	OVERALL SCORES
Copheap Lane	Warminster	Pedestrian Crossing	0	4	7	5	8	0	15	5	44
Woodcock Road	Warminster	Traffic calming near Kingdown School	1	3	8	10	10	0	10	0	42
Vicarage Street	Warminster	Traffic calming from the ped crossing to the obelisk junction	0	3	8	10	10	0	7	0	38
B390	Chitterne	Footway	2	6	4	0	4	0	15	5	36
Pound Street	Warminster	Traffic calming	1	0	3	10	10	0	7	0	31
Brook Street	Warminster	Traffic calming	0	4	3	10	6	0	7	0	30
Westbury Road/Copheap Lane/Portway	Warminster	Installation of mini-roundabout	1	4	5	10	8	0	2	0	30
Bull Lane	Crockerton	Pedestrian Crossing	0	4	4	0	4	0	12	5	29
Church Street	Warminster	Traffic Calming	0	1	8	10	6	0	2	0	27
Portway Estate	Warminster	Home Zone	1	-3	5	5	8	0	10	0	26
Victoria Road	Warminster	Traffic Calming	1	1	4	10	6	0	2	0	24
Wylve Road	Warminster	Traffic calming	0	1	4	5	6	0	7	0	23
Alcock Crest	Warminster	Home Zones/Traffic calming	0	-2	4	10	6	0	2	0	20
Corton	Corton	Traffic calming	0	5	3	0	2	0	4	0	14
Bishopstrow	Bishopstrow	Traffic Calming	0	3	3	0	4	0	2	0	12
Bradley Road	Warminster	Traffic calming	0	0	4	0	2	0	4	0	10

 Denotes Priority Schemes

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Current consultations

Consultation	Closing Date	More information
New draft Children and Young Peoples Plan 2012-2015	15 November 2011	<p>A new Children and Young People's Plan 2012-2015 has been drafted and is now out for consultation. This is an important consultation as the Plan will inform priorities for children's services and the focus of partnership working. The Plan is produced by the Wiltshire Children & Young People's Trust (a multi-agency partnership which includes broad representation from children's services across Wiltshire).</p> <p>To send feedback on the draft Plan please use the response form at the end of the document and email your response to pathways@wiltshire.gov.uk. Alternatively post your response form to The Pathways Team, Wiltshire Council, Room 270 County Hall, Bythesea Road, Trowbridge, Wiltshire BA14 8JN.</p>
A Survey of volunteering in Wiltshire	30 September 2011	<p>This study focuses on formal volunteering given through groups and organisations rather than informal volunteering (given as an individual, e.g. to family, friends or neighbours).</p> <p>research@wiltshire.gov.uk</p>
Children in Care Commissioning Strategy 654kb	20 October 2011	<p>This is the draft of Wiltshire Children's Trust commissioning strategy for children and young people in care. The strategy has been produced in line with the Wiltshire Children's Trust commissioning framework. This is an update to the previous placements strategy. The update provides an opportunity to highlight achievements, consult on plans for the future and take into account some key changes to the legal framework for looked after children.</p> <p>Please send any response to this consultation to pathways@wiltshire.gov.uk. For more information please contact Jane Shuttleworth, Interim Commissioning Project Manager by email jane.shuttleworth@wiltshire.gov.uk or by phone on 07764 583178</p>
Museum Survey	24 September 2011	<p>A survey is being carried out by Wiltshire Council Museums Advisory Service at a number of the museums in the county. Your opinion will help guide the development of the museums to make sure they are offering the sort of experience you want.</p> <p>Information collected in this survey will be held by</p>

Consultation	Closing Date	More information
		<p>Wiltshire Council in accordance with the Data Protection Act and only shared with the participating museums in Wiltshire. If you choose to leave your contact details these will only be used by the museum you visited to inform you of events and exhibitions.</p> <p>E-mail: museums@wiltshire.gov.uk</p> <p>Contact telephone: Museums Advisory Service on 01249 705543</p>
<p>Housing needs survey</p>	<p>Open</p>	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk</p> <p>Telephone: 01249 706614</p>
<p>Consultations on Traffic Regulation Orders</p>	<p>Open</p>	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

Warminster Area Board - Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Agenda Theme and Items
10 November 2011	John Brady Finance, Performance and Risk	Christ Church Hall	
12 January 2012	Dick Tonge Highways and Transport	Codford Village Hall	<p>“Plain”, trains and automobile (not forgetting buses!)</p> <p>Town and Parish Councils forum</p> <p>What can your Area Board do for you? What can you do for your Area Board?</p> <p>Review the area board meeting format, content and set up.</p>
8 March 2012	Jane Scott Leader	Warminster Assembly Rooms	<p>What is happening at Wiltshire Council?</p> <p>Budget – outcome of the Council February budget meeting and what it will mean for the Warminster area</p>

Chairman:
Community Area Manager:
Democratic Services Officer:
Service Director:

Councillor Andrew Davis (andrew.davis@wiltshire.gov.uk)
Jacqui Abbott (jacqui.abbott@wiltshire.gov.uk)
Marie Gondlach (marie.gondlach@wiltshire.gov.uk)
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